



# Enterprise Pursuits

## Change Team Checklist

- Executive Sponsor or Project Champion identified

**Notes:**

- Change Lead assigned—will serve as team coordinator

**Notes:**

- At least one functional (frontline) expert consulted

**Notes:**

- Trusted informal influencer(s) involved or recruited

**Notes:**

- (Optional) External advisor/consultant sourced for expertise gaps

**Notes:**

- Roles have clear primary AND backup coverage

**Notes:**

- Decision rights for each role spelled out

**Notes:**

- Regular team meeting and update cadence scheduled

**Notes:**

- Psychological safety ground rules agreed upon

**Notes:**

Complete this checklist before you move forward. If something's missing, pause and fill the gap. - © *Enterprise Pursuits, 2025*